Lichtenbergschule Darmstadt

Studien- und Berufsorientierung / Praktika

Darmstadt, 20.09.2015

APPLICATION - CONFIRMATION

of work placement (Q1) from January 9th - 20th 2017 for

the student ..... date of birth .....

responsible teacher (to be inserted after the choice of classes) .....

Facility, at which the placement is to be performed:

Madame/Sir

..... (Name of the Supervisor)

..... (Name of the company)

..... (Address)

..... (Address) **Phone.:**.....

Estimated working hours from: …… until: …….…… (usually 7h/day, maximum 35h/week)

Teacher's visit/ phone call desired: yes O no O

This is to confirm that the above-named student has been granted a work placement in our company.

....

Date Supervisor's Signature Student's Signature

.....

Headmaster´s Signature

Note: Students are to return the completed form to their Political Science and Economics teachers at the beginning of the school year 2016-17.

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