



Darmstadt, 05.11.2017

### **APPLICATION - CONFIRMATION of work placement (Q1) from January 14<sup>th</sup> - 25<sup>th</sup> 2019 for**

the student ..... date of birth .....

responsible teacher ( to be inserted after the choice of classes) .....

#### **Facility, at which the placement is to be performed:**

Madame/Sir

..... (Name of the Supervisor)

..... (Name of the company)

..... (Address)

..... (Address)      **Phone.:** .....

Estimated working hours from: ..... until: ..... (usually 7h/day, maximum 35h/week)

Teacher's visit/ phone call desired: yes       no

This is to confirm that the above-named student has been granted a work placement in our company.

.....  
Date

.....  
Supervisor's Signature

.....  
Student's Signature

.....  
Headmaster's Signature

**Note: Students are to return the completed form to their Political Science and Economics teachers at the beginning of the school year 2018-19.**